



**CLINTON CITY COUNCIL MEETING MINUTES
CITY HALL
2267 North 1500 W Clinton UT 84015**

**MAYOR
Brandon Stanger**

**CITY COUNCIL MEMBERS
Anna Stanton
Barbara Patterson
TJ Mitchell
Marie Dougherty
Gary Tyler**

Date of Meeting	April 11, 2023	Call to Order: 7:00 PM
City Council & Staff Present	City Manager Dennis Cluff, Police Chief Shawn Stoker, Fire Chief David Olsen, Assistant Fire Chief Justin Benavides, Recreation Director Brooke Mitchell and Treasurer Steve Hubbard, Finance Specialist Tyler Fowles and Lisa Titensor recorded the minutes.	
Attendees	Matson family, Ruth Stone, Sam Bartling	
Invocation or Thought & Pledge of Allegiance	Councilmember Dougherty	
Roll Call & Attendance Of City Council	Mayor Stanger, Councilmember Dougherty, Councilmember Tyler and Councilmember Stanton Excused was Councilmember Mitchell	
Public Input	There was none.	

A. EMPLOYEE OF THE MONTH FOR MARCH 2023- LISA TITENSOR

Petitioner	Dennis Cluff
Discussion	<p>Lisa is the City Recorder for Clinton City. She also holds a Master Municipal Clerk certification. She has been with the City for 19 years. She also functions as the Executive Assistant to the City Manager.</p> <p>Lisa is very versatile and provides a great variety of services for the City Manager, Mayor, City Council and City Planning Commission. She is the City GRAMA officer, Emergency Notification Specialist, Records Committee Chair, Workers Comp Specialist, City buildings and contracts Specialist and our “social media” monitor. She assists in preparing the City Council agendas and the minutes for both the City Council and Planning Commission. In addition to these other tasks, Lisa prepares the monthly newsletter, usually at the last minute due to late submittal of information by some, and also updates the City Website and Social Media page.</p> <p>During Election years, such as this year, as the Recorder she is also closely involved in the City’s administration responsibilities with the election requirements. In all these areas and variety of work load Lisa does an outstanding job.</p> <p>Lisa is a positive force in our office and projects a positive attitude to all. Her strong character shows in her willingness to accept and follow through on last minute requests and tasks. She likes challenges and seems to thrive on hard work.</p> <p>I am pleased to recognize her as Employee of the Month for March 2023.</p>

B. DEPARTMENT HEAD OF THE 1ST QUARTER OF 2023 – PETER MATSON

Petitioner	Dennis Cluff
-------------------	--------------

<p>Discussion</p>	<p>Peter is the Director of the Community Development Department. He has been with the City since December 2021. Over the last 15 months of working with the City, Peter has shown his expertise in Planning, Development and Zoning oversight. Peter has a great ability to sift through the issues and problems that constantly arise from the public and contractors, as well as State rule changes, and find a workable solution. Peter has a lot of previous experience in his field from working with other cities and in the private sector. This background helps him as he guides the City through ordinance changes, housing issues, and all the other planning and zoning functions.</p> <p>Mr. Cluff said he is pleased to have Peter working for the City and being part of the City’s management team. He deserves to be recognized as the Department Head of the 1st Quarter of 2023.</p>
<p>C. PRESENTATION OF FY 21-22 AUDIT REPORT</p>	
<p>Petitioner</p>	<p>Amy Davies – Auditor Representative</p>
<p>Discussion</p>	<p>The company of Child-Richards and Associates, P. C. is the City’s auditor on contract. They have finished the audit of FY 21-22 financial transactions.</p> <p>Amy Davies provided the Council with a copy of the report and reviewed the audit and findings included in the report.</p>
<p>CONCLUSION</p>	<p><i>Councilmember Dougherty moved to accept the Audit Report for FY 2021-22 with two changes on page 17, identifying Clinton City as a six member Council form of Government and on page 25 identifying the City Manager will present a tentative budget to the City Council. Councilmember Patterson seconded the motion. Voting by roll call is as follows: Councilmember Dougherty, aye; Councilmember Patterson, aye; Councilmember Stanton, aye; Councilmember Tyler, aye.</i></p>
<p>D. SURPLUS FIRE EQUIPMENT</p>	
<p>Petitioner</p>	<p>Fire Chief Dave Olsen</p>
<p>Discussion</p>	<p>The Fire Department has 13 Honeywell Titan Self Contained Breathing Apparatus (SCBA), 43 (45 minute) spare 4500 psi bottles, and 2 complete Rapid Intervention Team (RIT) packs with 4500 psi (1 hour bottles) that are surplus. A silent bid notice was sent out via the Utah State Fire Chiefs Association on 3/27/2023 to see if there was anyone interested in buying this equipment. The equipment is still in good working order, but you can no longer get parts and the service for this equipment is limited because the manufacture has gotten out of the SCBA business a few years ago. This is common knowledge in the fire service industry and has greatly diminished the resale value of this equipment. However, we do have 3 small volunteer departments that have shown interest. The fire departments are listed below:</p> <ol style="list-style-type: none"> 1) Woodland Hills Fire Department Bid: <u>\$3800.00</u> – All equipment; 2) Thatcher-Penrose Volunteer Fire Department Bid: <u>Seeking Donation</u> – Requested 8SCBA packs, 16 total bottles, and 20 masks; and, 3) Utah County Fire Department Bid: <u>Seeking Donation</u> – 10 SCBA packs, 10 total bottles, and 10 masks.
<p>CONCLUSION</p>	<p><i>Councilmember Tyler moved to declare the listed items above as surplus and authorize disposing of them to the highest bidder or as a useful donation to a smaller Fire Agency. Councilmember Stanton seconded the motion. Voting by roll call is as follows: Councilmember Dougherty, aye; Councilmember Patterson, aye; Councilmember Stanton, aye; Councilmember Tyler, aye.</i></p>
<p>E. BID AWARD FOR NEW PUMPS AT LAND DRAIN LIFT STATION</p>	

Petitioner	Dave Williams, Bryce Wilcox - JUB														
DISCUSSION	<p>The Cranefield Land Drain Lift Station was constructed in 2008 when the sewer lift station was built and the Cranefield Subdivision construction began. The Cranefield subdivision area is lower than the surrounding areas and the home foundation drains could not gravity flow to existing drainage ditches so a lift station was required for the land drain. Unlike sewer lift stations, there is no way of estimating how much flow will be coming from a land drain system. The system was built with two 300 gallon per minute pumps and has worked well for the last 15 years. With the number of homes that have been added to the Cranefield subdivision and all of the rain and snow this winter the land drain pumps have been pushed to their limits. It takes one of the pumps almost running constantly to keep up. At times both pumps have had to be running to handle the incoming flows.</p> <p>The pumps need to be replaced with 600 gallon per minute pumps. One pump can be replaced now and one later but it will make operation of the land drain lift station easier if both pumps are replaced at the same time. The lift station manhole is fine, we only need to replace the pumps and make some minor modifications in the electrical panel. The system was built so that the pumps could be easily upsized.</p> <p>Three quotes on the pump replacement have been received.</p> <table border="1" data-bbox="492 884 1469 1016"> <thead> <tr> <th>Number of Pumps</th> <th>W-Cubed</th> <th>Nickerson Company</th> <th>Rhino Pumps</th> </tr> </thead> <tbody> <tr> <td>One pump</td> <td>\$18,669.00</td> <td>\$22,402.80</td> <td>\$29,458.00</td> </tr> <tr> <td>Two pumps</td> <td>\$37,338.00</td> <td>\$44,805.60</td> <td>\$58,916.00</td> </tr> </tbody> </table> <p>W-Cubed supplied the pumps that are currently in the land drain lift station and is the main distributor for the Fairbanks-Morse Pumps in Utah. The pumps prices are for Fairbanks Morse pumps which are the same manufacturer as the existing pumps so that all of the connections will work without needing to be replaced.</p> <p>The pumps delivery have a lead time of approximately 14 weeks so staff would like to get them ordered now so that they can be installed in the summer and be ready for next winter.</p> <p>Staff recommends awarding the pump replacement to W-Cubed and replacing both pumps at this time.</p> <p>The Cranefield Land Drain lift station is part of the Sanitary Sewer Special Service District. Funding will need to be appropriated from the fund balance to cover the cost. Payment will be made for the pumps out of the next fiscal year budget.</p> <p>Mayor Stanger praised the Clinton staff for their foresight and planning when installing this system by installing land drains and precautionary measures.</p>			Number of Pumps	W-Cubed	Nickerson Company	Rhino Pumps	One pump	\$18,669.00	\$22,402.80	\$29,458.00	Two pumps	\$37,338.00	\$44,805.60	\$58,916.00
Number of Pumps	W-Cubed	Nickerson Company	Rhino Pumps												
One pump	\$18,669.00	\$22,402.80	\$29,458.00												
Two pumps	\$37,338.00	\$44,805.60	\$58,916.00												
CONCLUSION	<p><i>Councilmember Stanton moved to award the bid to W-Cubed for two 600 GPM pumps for \$37,338. Councilmember Tyler seconded the motion. Voting by roll call is as follows: Councilmember Dougherty, aye; Councilmember Patterson, aye; Councilmember Stanton, aye; Councilmember Tyler, aye.</i></p>														
F. FIREWORKS PROVIDER SELECTION FOR HERITAGE DAYS															
Petitioner	Fire Chief Dave Olsen														

<p>Discussion</p>	<p>For over 25 years Fireworks West International has provided the fireworks show for the Clinton City Heritage Days. They have done a great job over the years and have a good safety record with us. This year a few other fireworks providers have submitted fireworks proposals, all for the same dollar amount of \$20,500 which is what is included in the budget. Each proposal presents a little different fireworks array and show display including the amount and types of fireworks. Each proposal is included in the staff report. Clinton only has experience with the Fireworks West provider; there is no real way to judge these other fireworks shows or their professionalism and safety in firing the fireworks.</p> <p>The Council expressed concern over the change in Heritage Days from July to June and expressed a desire to secure a provider for the new date.</p> <p>Sam Bartling stated he is currently working with Vortex. He has had some experience with most of the firework providers in the area. He feels they are all pretty comparable. He recommends staying with the 4 inch shell.</p> <p>The Council was in consensus to stay with Fireworks West International because they have done such a good job for the City in the past and there is a short time frame to get a company scheduled for 2023. They would like more time and be will to consider doing some research on the other companies in the future.</p>
<p>CONCLUSION</p>	<p><i>Councilmember Stanton moved to select Fireworks West as provider for the June 2023 Heritage Days Celebration . Councilmember Tyler seconded the motion. Voting by roll call is as follows: Councilmember Dougherty, aye; Councilmember Patterson, aye; Councilmember Stanton, aye; Councilmember Tyler, aye.</i></p>
<p>Approval of Minutes</p>	<p><i>The March 28, 2023 minutes will be brought forth at the next City Council Meeting.</i></p>
<p>Accounts Payable</p>	<p><i>Councilmember Patterson moved to authorize the payments. Councilmember Tyler seconded the motion. Councilmembers’ Dougherty, Patterson, Stanton and Tyler voted in favor of the motion.</i></p>
<p>Planning Commission Report</p>	<ul style="list-style-type: none"> • The next Planning Commission meeting will be held on April 18, 2023.
<p>City Manager</p>	<ul style="list-style-type: none"> • Spring Clean Up is scheduled for Saturday, April 15, 2023. • The special budget work session is scheduled for April 26, 2023 at 4:00 p.m. The April 25, 2023 City Council Meeting will be cancelled. • Weber Basin identified they are trying to deplete the reservoirs right now in anticipation of excessive spring runoff. • The City has sufficient water rights; as of right now there is no reason to purchase additional water from Weber Basin.
<p>Staff reports</p>	<p>Public Works Director Williams reported the 1300 N project has had a slight delay due to weather. Clinton’s portion is anticipated to be completed mid May. The entire project should be complete by July 1.</p> <p>Fire Chief Olsen asked for direction to schedule with the local schools to spray water from the fire trucks on the kids for an end of school year activity.</p> <p>The Council was in consensus to schedule the event with the local schools based on tradition and the water will be sprayed on fields.</p>
<p>Councilmember Dougherty</p>	<ul style="list-style-type: none"> • The Arts Board is planning a photography contest for Heritage Days.
<p>Councilmember Patterson</p>	<ul style="list-style-type: none"> • Nothing at this time
<p>Councilmember Mitchell</p>	<ul style="list-style-type: none"> • Excused

Councilmember Stanton	<ul style="list-style-type: none">• Will attend a Sewer District Meeting next week.
Councilmember Tyler	<ul style="list-style-type: none">• Heritage Days planning is going well.
Mayor Stanger	<ul style="list-style-type: none">• Easter Egg Hunt – Thank you to Recreation and the Parks Department for doing such a great job.• April is Purple Up month – wear purple to honor military children and make them feel comfortable in the community.
ADJOURNMENT	<i>Councilmember Tyler moved to adjourn. Councilmember Patterson seconded the motion. Councilmembers Dougherty, Mitchell, Patterson, Stanton and Tyler voted in favor of the motion. The meeting adjourned at 8:16 pm.</i>

Lisa Titensor, Clinton City Recorder