



**CLINTON CITY COUNCIL MEETING MINUTES  
CITY HALL  
2267 North 1500 W Clinton UT 84015**

**MAYOR  
Brandon Stanger**

**CITY COUNCIL MEMBERS  
Anna Stanton  
Barbara Patterson  
TJ Mitchell  
Marie Dougherty  
Gary Tyler**

<b>Date of Meeting</b>	<b>March 28, 2023</b>	<b>Call to Order: 7:00 PM</b>
<b>City Council &amp; Staff Present</b>	City Manager Dennis Cluff, Police Chief Shawn Stoker, Fire Chief David Olsen, Assistant Fire Chief Justin Benavides, Recreation Director Brooke Mitchell and Treasurer Steve Hubbard.	
<b>Attendees</b>	Shane Rasband, Kathleen Silva, Ruth Stone, Dave Powers, Jeff Stoker	
<b>Invocation or Thought &amp; Pledge of Allegiance</b>	Councilmember Mitchell	
<b>Roll Call &amp; Attendance Of City Council</b>	Mayor Stanger, Councilmember Dougherty, Councilmember Mitchell and Councilmember Tyler, Councilmember Stanton arrived at 7:12 p.m.  Excused was Councilmember Patterson	
<b>Public Input</b>	Shane Rasband, was present representing the Lexington Estates HOA. He asked the Council to put this item on an upcoming agenda to dissolve the HOA. He reported the majority of the HOA members are in favor of disbandment.	

**A. EMPLOYEE SERVICE AWARDS – 1ST QUARTER OF 2023**

<b>Petitioner</b>	Dennis Cluff						
<b>Discussion</b>	<p>Two employees are up for recognition for their long time service to Clinton City as of the first quarter of 2023:</p> <table border="0"> <tr> <td>David Williams</td> <td>Public Works</td> <td>35 years;</td> </tr> <tr> <td>Jason Hastings</td> <td>Fire</td> <td>15 years.</td> </tr> </table> <p>We are grateful for the hard work and great attitudes exhibited in the work place by these employees.</p> <p>Chief Olsen reported that Jason Hastings has been a great asset to the Fire Department over these 15 years.</p> <p>Jason Hastings stated he has appreciated working with the Clinton City Fire Department and has learned a great deal from the leadership.</p> <p>He stated he would also like to thank his family for their support. He has a love and a passion for this service.</p> <p>City Manager Cluff reported that Dave Williams has worked for Clinton City for 39 years if you count his seasonal time. He is an excellent employee and very knowledgeable.</p> <p>Dave Williams stated he loves his job and the people he works with.</p>	David Williams	Public Works	35 years;	Jason Hastings	Fire	15 years.
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**B. LICENSE AGREEMENT WITH USAF FOR GROUND WATER MONITORING**

<b>Petitioner</b>	Dennis Cluff
<b>Discussion</b>	<p>This license is a continuation of the monitoring agreement Clinton has had with HAFB pertaining to the groundwater contamination studies and monitoring which first began in October 1994. Over the years, the US Air Force has had a number of different types of agreements with the City over the placement, maintenance and monitoring of the test wells throughout the affected area of the City. They have this same type of agreement with all of the other affected cities. The test wells and markers have been placed within the City's rights of way. Currently there are 100 monitoring wells and 2 settlement markers which are being monitored by HAFB.</p> <p>The last version of this license agreement had its termination on June 14, 2018, but somehow got overlooked by HAFB until now. They have continued to monitor the wells during this intervening time. This new version of the license agreement extends to April 30, 2033, yet is done so through annual renewals one year at a time. So in reality, this new Agreement is only for one year, but allows for continuation.</p>
<b>CONCLUSION</b>	<p><i>Councilmember Mitchell moved to approve the License number USAF-AFMC-KRSM-23-1-0054 with Hill Air Force Base . Councilmember Tyler seconded the motion. Voting by roll call is as follows: Councilmember Dougherty, aye; Councilmember Mitchell, aye; Councilmember Stanton, aye; Councilmember Tyler, aye.</i></p>
<b>C. UNDERGROUND UTILITY EASEMENT FOR ROCKY MOUNTAIN POWER – NORTHEAST CORNER OF HERITAGE PARK</b>	
<b>Petitioner</b>	Dennis Cluff
<b>Discussion</b>	<p>Rocky Mountain Power is seeking an easement of 300 square feet in the northeast corner of Heritage Park just to the west of the park entrance walkway. Their purpose is to establish a concrete pad, power meter and cabinet to provide power assistance to Connex fiber in that area of the City. As depicted in the map attached to the staff report, the rectangular 300 sq ft easement will be just south of the sidewalk along 1300 N near the round-a-bout intersection with 1000 W. Since the purpose is to enhance service to the public, no compensation is being offered by the Power Company nor sought by the City.</p>
<b>CONCLUSION</b>	<p><i>Councilmember Mitchell moved to authorize the Mayor to sign the easement documents for Rocky Mountain Power access and use. Councilmember Dougherty seconded the motion. Voting by roll call is as follows: Councilmember Dougherty, aye; Councilmember Mitchell, aye; Councilmember Stanton, aye; Councilmember Tyler, aye.</i></p>
<b>D. SUBRECIPIENT AGREEMENT WITH DAVIS COUNTY FOR CDBG PROJECT</b>	
<b>Petitioner</b>	Dennis Cluff, David Williams, Bryce Wilcox
<b>Discussion</b>	<p>Davis County is a recipient for federal Community Development Block Grant (CDBG) funds. Non-recipient cities in the County such as Clinton are eligible to be subrecipients of this funding source if their project qualifies. We have applied again for CDBG funding to continue installing ADA sidewalk ramps in eligible areas of the city. We are receiving \$105,000 in CDBG funds and adding \$20,000 of City funds as match towards this project.</p>
<b>CONCLUSION</b>	<p><i>Councilmember Dougherty moved to approve the Subrecipient Agreement with Davis County for use of CDBG funds. Councilmember Stanton seconded the motion. Voting by roll call is as follows: Councilmember Dougherty, aye; Councilmember Mitchell, aye; Councilmember Stanton, aye; Councilmember Tyler, aye.</i></p>
<b>E. 7:00 PM PUBLIC HEARING, RESOLUTION 08-23 - ADOPTION OF AMENDED CLINTON CITY CONSOLIDATED FEE SCHEDULE</b>	

<b>Petitioner</b>	Dennis Cluff																																													
<b>DISCUSSION</b>	<p>The proposed amendment change to the Consolidated Fee Schedule is under the heading of <u>Other Fees Assessed by the City</u>. The category “Delinquent Utility Payment Penalty” is proposed to be changed from \$10 to \$20. The delinquent penalty fee increase will help reduce the number of residents that pay late. This will also reduce the time and resources of mailing notices and processing shut offs.</p> <p>An example of this penalty fee increase is shown below based on the delinquent penalty charges over the last three months. It is estimated that there will be a reduction in late payers by approximately a third. The change in estimated collections under the proposed fee schedule is a revenue increase of \$5450.</p> <table border="1"> <thead> <tr> <th></th> <th>Meters</th> <th>Fee</th> <th>Income</th> <th>1/3 reduction</th> <th>Meters</th> <th>Fee</th> <th>Income</th> <th>Difference</th> </tr> </thead> <tbody> <tr> <td><b>Late Fee</b></td> <td>589</td> <td>\$10</td> <td>\$5890</td> <td>0.66</td> <td>389</td> <td>\$20</td> <td>\$7775</td> <td>\$1885</td> </tr> <tr> <td></td> <td>529</td> <td>\$10</td> <td>\$5290</td> <td>0.66</td> <td>349</td> <td>\$20</td> <td>\$6983</td> <td>\$1693</td> </tr> <tr> <td></td> <td>585</td> <td>\$10</td> <td>\$5850</td> <td>0.66</td> <td>386</td> <td>\$20</td> <td>\$7722</td> <td>\$1872</td> </tr> <tr> <td></td> <td></td> <td></td> <td><b>\$17030</b></td> <td></td> <td></td> <td></td> <td><b>\$22480</b></td> <td><b>\$5450</b></td> </tr> </tbody> </table> <p>Until future action, all the other fees are the same.</p>		Meters	Fee	Income	1/3 reduction	Meters	Fee	Income	Difference	<b>Late Fee</b>	589	\$10	\$5890	0.66	389	\$20	\$7775	\$1885		529	\$10	\$5290	0.66	349	\$20	\$6983	\$1693		585	\$10	\$5850	0.66	386	\$20	\$7722	\$1872				<b>\$17030</b>				<b>\$22480</b>	<b>\$5450</b>
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<b>CONCLUSION</b>	<i>Councilmember Mitchell moved to approve Resolution 08-23, adopting the amended 2022-23 Clinton City Consolidated Fee Schedule. Councilmember Stanton seconded the motion. Voting by roll call is as follows: Councilmember Dougherty, aye; Councilmember Stanton, aye; Councilmember Tyler, aye.</i>																																													
<b>Approval of Minutes</b>	<i>Councilmember Tyler moved to approve the minutes of the March 14, 2023 City Council Meeting. Councilmember Mitchell seconded the motion. Councilmembers’ Dougherty, Mitchell, Stanton and Tyler voted in favor of the motion.</i>																																													
<b>Accounts Payable</b>	<i>Councilmember Stanton moved to authorize the payments. Councilmember Dougherty seconded the motion. Councilmembers’ Dougherty, Mitchell, Stanton and Tyler voted in favor of the motion.</i>																																													
<b>Planning Commission Report</b>	<ul style="list-style-type: none"> <li>The March 21, 2023 Planning Commission was cancelled.</li> </ul>																																													
<b>City Manager</b>	<ul style="list-style-type: none"> <li>Budget Workshop – Thursday, April 26, 2023 at 4:15 p.m.</li> <li>Spring Clean Up is April 15 10 am to noon at Clinton Shops.</li> </ul>																																													
<b>Staff reports</b>	<ul style="list-style-type: none"> <li>Public Works Director David Williams Public Works is ready for spring clean up. Staff is preparing for potential flooding issues. Sand bags are available for residents if they need them.</li> <li>Recreation Director Brooke Mitchell The Easter Egg Hunt is Saturday, April 9 at 10 a.m. Heritage Days plans are moving along. Has been contacted by Triple Crown to potentially be a host for some games for the World Series Tournament in July.</li> <li>Fire Chief David Olsen The Fire Department is dealing with some staffing issues. Attended HAFB Table Top Training which was very helpful. Received a grant for safety equipment. Have submitted for a mental health grant for service providers</li> </ul>																																													

	<ul style="list-style-type: none"> <li>• Police Chief Stoker</li> </ul> <p>Clinton City will host Active Shooter Training on April 19, 2023.</p>
<b>Councilmember Dougherty</b>	<ul style="list-style-type: none"> <li>• Working on the Emergency Plan</li> </ul>
<b>Councilmember Patterson</b>	<ul style="list-style-type: none"> <li>• Excused</li> </ul>
<b>Councilmember Mitchell</b>	<ul style="list-style-type: none"> <li>• Nothing at this time.</li> </ul>
<b>Councilmember Stanton</b>	<ul style="list-style-type: none"> <li>• The Youth Council had an excellent time at their leadership conference at Utah State.</li> </ul>
<b>Councilmember Tyler</b>	<ul style="list-style-type: none"> <li>• Nothing at this time.</li> </ul>
<b>Mayor Stanger</b>	<ul style="list-style-type: none"> <li>• Wasatch Waste Management is looking at a district wide recycling program.</li> <li>• WFRC is working on a 20-30 year plan.</li> </ul> <p>He is impressed how all the organizations in Utah work together.</p>
<b>ADJOURNMENT</b>	<p><i>Councilmember Dougherty moved to adjourn. Councilmember Stanton seconded the motion. Councilmembers Dougherty, Mitchell, Stanton and Tyler voted in favor of the motion. The meeting adjourned at 7:49 pm.</i></p>

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**Lisa Titensor, Clinton City Recorder**