



**CLINTON CITY COUNCIL MEETING MINUTES
CITY HALL
2267 North 1500 W Clinton UT 84015**

MAYOR
L. Mitch Adams

CITY COUNCIL MEMBERS
Anna Stanton
Mike Petersen
Barbara Patterson
TJ Mitchell
Marie Dougherty

This meeting was conducted electronically
Mayor Adams read the following statement.

**DETERMINATION BY THE CHAIR OF THE CITY COUNCIL
CONCERNING AN ANCHOR LOCATION**

Pursuant to UTAH CODE ANN. 52-4-207(4), I, L. Mitch Adams, the mayor of Clinton City and chair of the City Council, hereby determine that due to the state of emergency caused by COVID-19, a global pandemic, find that conducting a meeting at an anchor location under the current state of public health emergency constitutes a substantial risk to the health and safety of those who may be present in the location. Effective as of February 9, 2021.

Mayor L. Mitch Adams

Date of Meeting	February 9, 2021	7:00 PM	Called to Order: 7:00 PM
Staff Present	City Manager Dennis Cluff, Community Development Director Valerie Claussen, Treasurer Steve Hubbard, Police Lt. Shawn Stoker, Public Works Director David Williams, Treasurer Steve Hubbard, Kasey Jensen and Lisa Titensor recorded the minutes.		
Citizens Present	Dereck Bauer, Rob Elggren		
Roll Call & Attendance	Mayor Adams, Councilmember TJ Mitchell, Councilmember Barbara Patterson, , Councilmember Mike Petersen, Councilmember Anna Stanton and Councilmember Marie Dougherty		
Public Input	There was none.		

A. EMPLOYEE OF THE MONTH FOR JANUARY 2021 – SHANDRA BECRAFT, TREASURER DEPT

Petitioner	Dennis Cluff, Steve Hubbard
Discussion	<p>Mr. Hubbard reported Shandra, as the Utility Billing Technician, is a central figure in the revenue collection for the City. She began working for the City in September 2010 as a receptionist at the front counter and subsequently moved to the position of Utility Billing Technician.</p> <p>She directly manages the City’s utility billing process. Monthly, she runs through the billing process while reviewing the records for the residents of our city and submitting them electronically to our 3rd party service. As a result of her creativity and effort to keep past due balances and “collections” issues at a minimum, she has been responsible for keeping accounts sent to a collections service from about 30 per year to now about 2 or 3 per year making a significant cost savings. Strategies include encouraging the use of “Auto-pay” and illustrating how much a customer saves by remaining current on their account. Shandra assists at the front counter as needed and also over the phone to maintain a positive rapport with citizens.</p> <p>One creative approach to bettering services within our city has been to communicate with neighboring cities to institute better practices between her counterparts. She has initiated intercity meetings with her colleagues to discuss approaches to billing</p>

	<p>management, delinquencies, collections and shut-offs.</p> <p>Shandra has an outgoing personality with a positive attitude that demonstrates a desire for excellence in her work. Therefore, she is presented as “Employee of the Month” for January 2021.</p> <p>Ms. BeCraft expressed appreciation for this recognition. She stated she likes working for Clinton City.</p> <p>Mayor Adams stated he appreciates the efforts of Shandra especially in the reduction in the amount of accounts going to collections each year. He congratulated her and presented her with an award in recognition.</p>
<p>B. RESOLUTION 03-21, INTERLOCAL AGREEMENT – AMENDMENT 6 WITH DAVIS COUNTY FOR ANIMAL CARE AND CONTROL SERVICES</p>	
<p>Petitioner</p>	<p>Dennis Cluff, Rollin Cook- County Animal Care/Control Director</p>
<p>Discussion</p>	<p>Mr. Cluff reminded the Council this agenda item was tabled to February 9th in order to get more information on the reason for the discontinuance of wildlife call response by Davis County Animal Care/Control.</p> <p>The cost areas are now separated into 3 sections: <u>operation and maintenance</u>; <u>wildlife services</u>; and, <u>capital facility projects</u>. The total cost of services for the City for 2021 is \$93,314.71, (\$89,015.33 for O&M; \$180.25 for Wildlife; and, \$4,119.13 for Capital Projects).</p> <p>Davis Animal Care/Control had a schedule conflict and was unable to participate in this meeting. They have indicated they will be available for the February 23, 2021 City Council meeting.</p> <p>This new fee is based on Clinton City billable calls amounting to 7.33% of the Animal Control’s total calls (down from 8.19% last year). The wildlife calls were only through June 2020, since they no longer take these calls. Capital facility charges are also less than last year due to our lower call percentage. No additional fees should be needed this next year to cover these costs.</p> <p>The County has provided a list of private companies who can handle wildlife calls.</p> <p>Councilmember Dougherty stated she feels it would be appropriate to move forward with the agreement. She does not feel the City has any other options at this time. With the wildlife calls only amounting to approximately 1%, she does not feel this is a significant issue. She would however like to make information about companies who provide these types of services readily available to citizens.</p> <p>Mayor Adams agreed that the City needs this service. He would like to have them attend the next meeting regardless.</p> <p>Councilmember Petersen commented he is not happy that Davis County has discontinued the wildlife service. He feels this is an unnecessary burden for the police department to respond to these calls. He feels that a process for Clinton citizens should be identified to deal with these issues.</p> <p>Councilmember Patterson expressed concern that citizens will be required to pay additional fees for wildlife services from private companies.</p>

	<p>Councilmember Stanton suggested that a decision on this issue be delayed to the February 23, 2021 meeting after a discussion is held with Davis County Animal Care/Control.</p>
CONCLUSION	<p>Councilmember Dougherty moved to adopt Resolution 03-21 approving the Interlocal Agreement Amendment no. 6 with Davis County for Animal Care and Control.</p> <p>There was no second to the motion.</p> <p>Councilmember Stanton moved to table Resolution 03-21, the Interlocal Agreement Amendment no. 6 with Davis County for Animal Care and Control. Councilmember Petersen seconded the motion. Voting by roll call is as follows: Councilmember M. Petersen, aye; Councilmember Patterson, aye; Councilmember TJ Mitchell, aye; Councilmember Stanton, aye; Councilmember Dougherty aye.</p>
<p>C. RESOLUTION 04-21, INTERLOCAL AGREEMENT WITH DAVIS COUNTY FOR ELECTION SERVICES FOR 2021</p>	
Petitioner	Dennis Cluff
Discussion	<p>Clinton City has contracted with Davis County Election Services for the past several elections and the service has been excellent. The County has the personnel, equipment and knowledge to effectively and efficiently provide for the election needs of the cities throughout Davis County. With this agreement, the County will run all of the election functions except the initial candidate sign-ups and the canvassing of the vote (required to be performed by the City Council). This will be a great saving of time on the part of the City Recorder and Deputy Recorder.</p> <p>Once all the city agreements have been signed and the County knows for sure what jurisdictions (cities, special districts etc...) will be participating in the cost of the elections, the County will provide Clinton with a new detailed cost break down for the election. Without other jurisdiction participation in our elections and expecting that Clinton hold a Primary and General election, our anticipated cost will be approximately \$33,400.</p> <p>Councilmember Petersen questioned if there will be a polling location in Clinton City. He expressed concern over :</p> <p style="padding-left: 40px;">2.10. Pay County repair or replacement costs for damaged voting equipment, which occurs at the polling locations, beyond the normal wear and tear.</p> <p>He commented, if the City does not have a polling location, this should be removed.</p> <p>Mr. Cluff clarified a number of the expenses identified in the agreement are split amongst all the cities participating. This Interlocal agreement is now a requirement through the State.</p>
CONCLUSION	<p>Councilmember Mitchell moved to adopt Resolution 04-21, approving the agreement with Davis County for 2021 election services. Councilmember Patterson seconded the motion. Voting by roll call is as follows: Councilmember M. Petersen, aye; Councilmember Patterson, aye; Councilmember Mitchell, aye; Councilmember Stanton, aye; Councilmember Dougherty aye.</p>
<p>D. OPEN AND PUBLIC MEETING VIDEO PRESENTATION</p>	
Petitioner	Dennis Cluff

Discussion	The City Council was presented with a training video to fulfill their annual requirement to review the Open/Public Meetings laws.
Approval of Minutes	Councilmember Patterson moved to approve the minutes of the January 26, 2021 Special City Council Meeting and January 26, 2021 City Council Meeting. Councilmember Dougherty seconded the motion. Councilmembers' Mitchell, Patterson, Petersen, Stanton and Dougherty voted in favor of the motion.
Accounts Payable	Councilmember Stanton moved to pay the bills and authorize the Mayor to sign on behalf of the Council. Councilmember Mitchell seconded the motion. Councilmembers Mitchell, Patterson, Petersen, Stanton and Dougherty voted in favor of the motion.
Planning Commission Report	<ul style="list-style-type: none"> Reported the February 2, 2021 Planning Commission meeting was cancelled.
City Manager	<ul style="list-style-type: none"> Monday, February 15, 2021 is the Presidents Day holiday and the City offices will be closed.
Mayor Adams	<ul style="list-style-type: none"> Utopia will attend the meeting on February 23 to provide information and updates on the survey currently taking place to bring fiber to Clinton residents.
Councilmember Patterson	<ul style="list-style-type: none"> There is a rat issue near 950 N. The Parks Board will meet on February 24 by Zoom.
Councilmember M. Petersen	<ul style="list-style-type: none"> Nothing at this time.
Councilmember Mitchell	<ul style="list-style-type: none"> Thanks to Lt. Stoker for the report on speeding. Thanks to staff for efficient snow plowing.
Councilmember Stanton	<ul style="list-style-type: none"> Nothing at this time.
Councilmember Dougherty	<ul style="list-style-type: none"> Stated it was a pleasure to meet the Clinton City staff, she is impressed with the dedication and longevity of employees.
Dave Williams	The Davis Sewer District is planning a project to replace the sewer line on 1800 N from 1500 W to the highway in Sunset. This will have a huge impact on traffic and congestion in Clinton from April through approximately October.
ADJOURNMENT	Councilmember Petersen moved to adjourn. Councilmember Patterson seconded the motion. Councilmembers, Mitchell, Patterson, M. Petersen, Stanton and Dougherty voted in favor of the motion. The meeting adjourned at 7:56 p.m.
<u>ACTION ITEMS</u>	<ul style="list-style-type: none"> Subdivision Ordinance – recommendation for concrete in the park strips along UDOT roads. (August 2016) – Planning Commission Review Bring back Chapter 4 of the Subdivision Ordinance regarding allowing a letter of credit for escrow and researching what surrounding jurisdictions allow (26-4-8). 6g(January 2017) Planning Commission Review Update Ordinance to eliminate pressurized sewer lines in the Clinton City streets on new residential development (January 2018). Create a facilities maintenance plan before the next budget cycle in FY 19-20 (May 2018). Remove river rock from the low maintenance material allowed for park strips in the ordinance (Aug 2019).

Dennis W. Cluff, Clinton City Recorder